

## Position Warehouse Manager - DFW

Position title: Warehouse Manager - DFW

Company: MOJO RENTAL North America IIc

**Location:** Fort Worth, TX

Reports to: National Warehouse Manager

MOJO Rental, part of the globally renowned EVAGO Group with over 40 years of expertise, specializes in providing world-class event infrastructure solutions. Their offerings include crowd control barriers, event flooring, stage decks, platforms, and event furniture rentals, catering to concerts, festivals, trade shows, and corporate events.

## **Role Content and Purpose**

We are seeking an organized and detail-oriented Warehouse Manager to oversee the daily operations of our warehouse. The successful candidate will manage a team of warehouse staff, optimize inventory processes, and ensure that goods are stored, handled, and shipped efficiently. The Warehouse Manager will play a critical role in maintaining safety standards, improving warehouse operations, and ensuring that all customer orders are fulfilled on time.

## Specific responsibilities:

#### • Leadership & Team Management:

- Supervise and lead a team of warehouse staff, including forklift operators, pickers, packers, and inventory control personnel.
- Assign tasks, monitor performance, and provide training to ensure that staff are working efficiently and safely.
- Foster a positive, collaborative work environment while enforcing company policies and procedures.

# • Inventory Management:

- Oversee inventory control processes, including receiving, storing, and organizing goods.
- Perform regular stock audits, maintain inventory accuracy, and manage stock levels to avoid shortages or overstock.
- Ensure proper labeling, categorization, and storage of products to maximize space and prevent damage.

# Order Fulfillment & Shipping:

- Manage the picking, packing, and shipping of orders, ensuring accuracy and timeliness.
- o Coordinate with logistics teams to schedule deliveries and optimize transportation routes.
- Monitor packaging quality and ensure orders are shipped in accordance with customer specifications and deadlines.
- Ability to fulfill local orders, ad hoc

## Safety & Compliance:

o Enforce safety procedures to ensure a safe working environment for all warehouse staff.

- o Maintain compliance with local, state, and federal regulations, including OSHA standards.
- o Conduct regular safety training and implement corrective actions when necessary.

### Process Optimization:

- Identify areas for improvement in warehouse operations and implement best practices to increase productivity and efficiency.
- Utilize warehouse management software (WMS) to track inventory and streamline operations.
- o Implement cost-saving initiatives while maintaining quality standards.

#### Reporting & Documentation:

- Prepare regular reports on warehouse performance, including inventory levels, order accuracy, and employee productivity.
- o Maintain accurate records of shipments, returns, and inventory adjustments.
- Work with other departments to ensure that all warehouse operations align with company goals.

## **Qualifications:**

#### • Experience:

- Minimum of [2] years of experience in warehouse management, logistics, or supply chain operations.
- o Experience with warehouse management systems (WMS) and inventory control software.

### • Skills & Competencies:

- o Strong leadership, communication, and interpersonal skills.
- o Ability to manage multiple tasks and prioritize effectively in a fast-paced environment.
- Excellent organizational and problem-solving skills.
- o Proficiency in Microsoft Office Suite and warehouse management software.
- Proficiency in driving forklift
- Skilled in DIY tasks, including repairs, assembly, and troubleshooting various mechanical or structural tasks

## Physical Requirements:

- Ability to lift up to 50 pounds and perform physical tasks such as bending, standing, and walking for long periods.
- Comfortable working in a warehouse environment, including exposure to varying temperatures and noise levels.

#### Character:

Build out, motivate, encourage and team oriented to achieve and surpass business goals, making changes where necessary

Ability to work in a team, and willingness to take on additional and special tasks

This job description outlines key responsibilities and qualifications for a Warehouse Manager role.

The role offers the opportunity to an astute and driven, hands on business leader with relevant asset management experience.

### Benefits:

- Competive Salary and performance-based bonuses
- Health, dental, and vision insurance
- PTO and holiday pay

- 401k and FSA
- Opportunities for career growth and development:

Please send all resumes to: recruiting\_us@mojorental.com